

2013 Carbon Neutral Action Report (CNAR) - Part 2 ACTIONS

<http://fluidsurveys.com/surveys/cas-z/2013-cnar-form-bps-actions/f3809acb4566cfe6ba6a0133f676768b/>

Filled Wednesday, March 26, 2014

Please complete the following sections of the 2013 Carbon Neutral Action Report form. Save your work frequently to prevent it from being lost. You can also save a copy for your own use as either a WORD or PDF file using the buttons at the bottom of each page. This is Part 2 of the Carbon Neutral Action Report form. This section reports on actions taken to reduce emissions during the 2013 calendar year. This information will be included in your final Carbon Neutral Action Report posted on the Ministry of Environment website. When the form is complete press the submit button on the last page to automatically submit the information to the Climate Action Secretariat (CAS). Do not press submit before you are ready – this may result in a loss of work. In addition to completing this survey (Part 1 & 2), you are required to submit your completed Overview (Executive Summary) and Self-Certification Checklist. The 2013 Overview template was included in the email sent and can also be found on the LiveSmart leaders Community. Please ensure you meet the following reporting deadlines: A DRAFT 2013 CNAR is due to CAS by March 31, 2014. The draft is comprised of the Overview ONLY (no executive sign-off required). The FINAL 2013 CNAR is due to CAS by May 30, 2014. The final 2013 CNAR includes Part 1 & Part 2 survey form and Overview. The Self-Certification Checklist is due to CAS by May 15, 2014. For more information about the Carbon Neutral Government process, please refer to *Becoming Carbon Neutral 2013*, or should you have any questions please contact climateactionsecretariat@gov.bc.ca.

Organization Name

School District 79 Cowichan Valley

Actions Taken to Reduce Emissions

1) Stationary Fuel Combustion, Electricity (Buildings): Indicate which actions were taken in 2013:

Performed energy retrofits on existing buildings

Yes

Built or are building new LEED Gold or other "Green" buildings.

No

Undertook an evaluation of overall building energy use.

Yes

Please list any other actions taken to reduce emissions from Buildings:

Continually monitor the energy consumption and the emissions of all the buildings across the district.

2) Mobile Fleet Combustion (Fleet and other vehicles): Indicate which actions were taken in 2013:

Do you have a fleet?

Yes

Replaced existing vehicles with more fuel efficient vehicles (gas/diesel)

No

Replaced existing vehicles with hybrid or electric vehicles

No

Reduced the overall number of fleet vehicles

Yes

Took steps to drive less than last year

Yes

Please list any other actions taken to reduce emission from fleet:

Started a fleet GPS program which will be implemented in 2014.

Added automatic idle shutdown to all of the bus fleet.

We have continued to encourage anti-idling with all drivers.

3) Supplies (Paper): Indicate which actions were taken in 2013:

Used less paper than previous year

Yes

Used only 100% recycled paper

No

Used some recycled paper

Yes

Used alternate source paper (Bamboo, hemp, etc.)

No

Please list any other actions taken to reduce emissions from paper use:

(No response)

Actions Taken to Reduce Emissions - continued

Explain how you plan to continue minimizing emissions in 2014 and future years:

Our highest priority for emissions reduction is to minimize fuel oil consumption. We are currently installing a biomass boiler at a facility that previously used fuel oil as the primary source of heat. The second priority is to improve the efficiency of any existing carbon source heating plants. These projects will include upgrading actual heating plants as well as improving the insulation value of walls, ceilings and windows in buildings.

If you wish to list any other "sustainability actions" outside of buildings, fleet, paper and travel check "yes". This reporting is optional.

No

Thank you for completing the 2013 Carbon Neutral Action Report. If this form is now complete please use the submit button below to forward it to the Climate Action Secretariat, otherwise you can save it to continue at a later time. Only use the submit button once the form is 100% complete. You can also save your own copy as a WORD or PDF file. Once you click the submit button, the Climate Action Secretariat will create a PDF summary of these actions to append to your final CNAR Overview when it is submitted. Together, these will be posted on the Ministry of Environment website by June 30, 2014 as your final report for 2013.